



January 2016

Dear Residents of The Villas at Southern Ridge,

With the temperatures already dipping into the 30s at night, we would like to take this opportunity to review some important winter weather tips with you:

- If you are planning to be away for more than a few days, please be sure that your heat is set at a minimum of 50 degrees. **DO NOT shut off your heat** completely as this may cause pipes to freeze in your apartment. If this should occur, you could be held responsible for any damages.
- If a serious freeze warning is issued, you should open the cabinet doors in your kitchen and bathroom(s) to allow heat to reach the pipes. In very extreme cases, you can also allow the water to drip from your faucets in sinks and the tub.
- In the event, we have snow or ice, the walks will be shoveled and treated and the parking lot will be plowed after an accumulation of 3 inches or as needed depending on the condition of the roadways.
- Please use caution when entering and exiting your building after a snow/ice event until the walkways have been treated.

If you should have any questions or concerns regarding these winter weather tips, please give us a call in the leasing office. **The emergency maintenance phone number for renters for emergencies after-hours or anytime the office is closed is 434-282-2623 and for owners it is 434-972-1092. Please post this number in an easy to find location.**

We would like everyone to have a very safe winter season!

Sincerely,

Tina Adams
Property Manager
The Villas at Southern Ridge